



Utah Division of Air Quality

OPERATING PERMIT APPLICATION COMPLETENESS CHECKLIST

TO BE COMPLETED BY REVIEW ENGINEER WITHIN 60 DAYS OF RECEIPT OF THE APPLICATION. CRITERIA DERIVED FROM R307-415-5, UTAH ADMINISTRATIVE CODE (UAC). ANY NEGATIVE RESPONSE WILL CAUSE APPLICATION TO BE DEEMED ADMINISTRATIVELY INCOMPLETE IN ACCORDANCE WITH R307-415-5a(2), UAC. ALL REFERENCES ARE TO THE UAC EXCEPT AS NOTED.

1. Source Identification Information. [R307-415-5c(1)]

Name, address, and telephone number (w/area code) of:

- A. Company submitting application. Y N
- B. Plant manager and/or contact. Y N
- C. Plant (if different from Company). Y N N/A
- D. Company owner and agent. Y N

Comments:

2. Description of Source Process. [R307-415-5c(1)]

- A. SIC Code(s) Y N
- B. Description of processes involved: (Appendix C) Y N
- C. Description of product(s): (Appendix C) Y N

Comments:

3. Emissions Related Information. [R307-415-5c(3)]

A. Is there other information available required by any applicable requirement, such as: [R307-415-5c(3)(9)]

1. Location of emission units (Appendix A) Y N N/A



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2. Building dimensions (Appendix A) Y N N/A
3. Stack parameters (height, diameter, plume, temperature, etc. (Appendix A) Y N N/A
4. Flow rates (Appendix B) Y N N/A
- B. Is information available on the following, to the extent it is needed, to determine or regulate emissions: [R307-415-5c(3)(d)] (Appendix C)
1. Fuels Y N N/A
2. Fuel use Y N N/A
3. Raw material(s) Y N N/A
4. Production Rates Y N N/A
5. Operational schedule, including daily and seasonal variations, associated with each emission unit. Y N N/A
- C. Does the application describe all potential emissions of air pollutants for which the source is major? [R307-415-5c(3)(a)] (Appendix D) Y N
- D. Does the application describe all potential emissions for regulated air pollutants? [R307-415-5c(3)(a)] (Appendix D) Y N N/A
- E. Does the application describe all potential emissions for hazardous air pollutants? [R307-415-5c(3)(a)] (Appendix D) Y N N/A
- F. Does the application contain additional information related to the emissions of air pollutants sufficient to verify which requirements are applicable to the source and necessary to collect any permit fees? [R307-415-5c(3)(a)] (Appendix D) Y N
- G. Does the application identify and describe all emission points in sufficient detail to establish the basis for fees and applicability of applicable requirements? [R307-415-5c(3)(b)] (Appendices A and D) Y N



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- H. Are emission rates listed in units of tons per year and in such terms as are necessary to establish compliance consistent with the applicable standard reference test method? [R307-415-5c(3)(c)] (Appendix D) Y N
- I. For regulated or hazardous air pollutants, are there any limitations on source operations affecting: [R307-415-5c(3)(f)] (Appendix D)
- 1. Emissions Y N N/A
 - 2. Any work practice standards Y N N/A
- J. Does the application include calculations on which emissions-related information are based? [R307-415-5c(3)(h)] (Appendix D) Y N N/A
- K. Is there a list of insignificant emissions units or activities exempted from complete description because of size or production rate? [R307-415-5c(3)(i)] (Appendix E) Y N N/A
- L. Does the application identify and describe control equipment? [R307-415-5c(3)(e)] (Appendix F) Y N

Comments:

4. Monitoring Requirements.

- A. Does the application identify and describe compliance monitoring devices or activities? [R307-415-5c(3)(e)] (Appendix G) Y N
- B. Does the application contain a description of, or reference to, any applicable test method for determining compliance with each applicable requirement? [R307-415-5c(4)(b)] (Appendix G) Y N

Comments:



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5. Applicable Requirements.

- A. Does the application cite and describe all applicable requirements, to include but not limited to: SIP, HAP, NSPS, PSD, & NSR? [R307-415-5c(4)(a)] (Appendix H) Y N
- B. Is other specific information that may be necessary to implement and enforce applicable requirements or to determine the applicability of such requirements included in the application? [R307-415-5c(5)] Y N N/A
- C. Is there an explanation for any proposed exemptions from otherwise applicable requirements? [R307-415-5c(6)] (Appendix I) Y N N/A

Comments:

6. Other Information Requirements.

Is all additional information necessary to define the permit terms and conditions for the following included in the application [R307-415-5c(7)]?

- A. Alternative operating scenarios [R307-415-6a(9)] Y N N/A
- B. Trading of emissions increases and decreases [R307-415-6a(10)] (Appendix J) Y N N/A

Comments:

7. Compliance Plan. (Appendix K)

Does the application include a compliance plan with all of the following:

- A. Description of the compliance status of the source with respect to all applicable requirements? [R307-415-5c(8)(a)] Y N



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- B. For applicable requirements with which the source is in compliance, a statement that the source will continue to comply with such requirements? [R307-415-5c(8)(b)(i)] Y N N/A
- C. For applicable requirements that will become effective during the permit term, a statement that the source will meet such requirements on a timely basis? [R307-415-5c(8)(b)(ii)] Y N
- D. For requirements for which the source is not in compliance at the time of permit application, a narrative description of how the source will achieve compliance with such requirements? [R307-415-5c(8)(b)(iii)] Y N N/A

Comments:

8. Compliance Schedule. (Appendix K)

Does the application include a compliance schedule which includes the following:

- A. For applicable requirements with which the source is in compliance, a statement that the source will continue to comply with such requirements ? [R307-415-5c(8)(c)(i)] Y N N/A
- B. For applicable requirements that will become effective during the permit term, a statement that the source will meet such requirements on a timely basis? [R307-415-5c(8)(c)(ii)] Y N
- C. A schedule of compliance for sources that are not in compliance with all applicable requirements at the time of permit issuance which includes the following: [R307-415-5c(8)(c)(iii)]
1. A schedule of remedial measures? Y N N/A
 2. Enforceable sequence of actions with milestones leading to compliance? Y N N/A



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3. Resemble and at least as stringent as that contained in any judicial consent decree or administrative order to which the source is subject? Y N N/A

D. Does the application include a schedule for submission of certified progress reports no less frequently than every 6 months for sources required to have a schedule of compliance to remedy a violation? [R307-415-5c(8)(d)] Y N N/A

E. If the source is an "affected source" under the acid rain portion of the act, are the requirements of the compliance plan included in the acid rain portion of a compliance plan for the source, except as specifically superseded by regulations promulgated under title IV of the Act? [R307-415-5c(8)(e)] Y N N/A

Comments:

9. Certification of Compliance. (Appendix K)

A. Is there a certification of compliance with all applicable requirements and the truth, accuracy, and completeness of the application based on information and belief formed after reasonable inquiry, signed by a responsible official? [R307-415-5c(9)(a)] *(This is not the same as the certification of the application! Two certifications are required for the app to be complete.)* Y N

B. Does the application include a statement of the methods used for determining compliance, to include the following:
[R307-415-5c(9)(b)]

1. description of monitoring? Y N N/A

2. recordkeeping? Y N N/A

3. reporting requirements? Y N N/A

4. test methods? Y N N/A



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C. Does the application include a schedule for submission of compliance certifications during the permit term, to be submitted annually, or more frequently if specified by the underlying applicable requirement or by the Executive Secretary? [R307-415-5c(9)(c)] Y N

D. Does the application include a statement indicating the source's compliance status with any applicable enhanced monitoring and compliance certification requirements of the act? [R307-415-5c(9)(d)] Y N N/A

Comments:

10. Does the application use nationally-standardized forms for acid rain portions of the application and compliance plan? [R307-415-5c(10)] Y N N/A

11. Is the application form certified by a responsible official stating that based on information and belief formed after reasonable inquiry, the statements and information in the document are true, accurate, and complete? [R307-415-5d] Y N